

**GOLF COURSE
ADVISORY BOARD**

MINUTES

Wednesday, September 24, 2025 at 5:30 PM

City Hall
101 N Mott Street, Janesville, Minnesota

I. CALL TO ORDER

The meeting was called to order at 5:30 pm by Chair Ben Salaba. Members present were Ben Salaba, Andy Dessner, Tim Corry, and Jake Sonnek. Absent was Council representative Andy Ahlman. Also present were City Administrator Clinton Rogers, General Manager Scott Allen, and Grounds Superintendent Jakob Lehrke.

II. APPROVAL OF AGENDA

Motion by Dessner, seconded by Sonnek to approve the agenda. Voting in favor: Sonnek, Salaba, Dessner, and Corry; voting against: none; absent: Ahlman. Motion carried 4-0-1 (Ahlman absent).

III. APPROVAL OF THE MINUTES

Motion by Dessner, seconded by Corry to approve the minutes of July 30, 2025. Voting in favor: Sonnek, Salaba, Dessner, and Corry; voting against: none; absent: Ahlman. Motion carried 4-0-1 (Ahlman absent).

IV. NOTICES AND COMMUNICATIONS

None

V. OLD BUSINESS

1. 2025 Budget – Information Through August 31, 2025

Rogers presented the budget report through August. This is 66% through the budget year and the expenses are at 66% and the revenues are at 90%. With more than two months left in a regular season, our budget will be in great shape for the year. Salaba asked if there are any plans for large expenses for the remainder of the year and there are not. Allen also noted that the city's cash balance policy is to have 40% of the expenses in the cash balance at all times. We are at that point for the year. We still have tournaments and events planned for the year and these will help with our bottom line. Salaba asked what worked best this year. Allen stated that we should continue to strive for the

membership level we have now and keep our pricing at an attractive level to keep membership levels high.

The Board asked if we could have an article in the newspaper showing the success this summer. Corry stated it would be a great idea to have this soon, as we will be hiring a new Clubhouse Manager. Rogers will reach out to the newspaper.

2. Clubhouse General Manager Position

Rogers reported that we received 5 applications and 3 of them were finalists since they met the minimum and preferred qualifications. Interviews were on September 23, and we are currently conducting background checks. Of the three, two are very qualified and Rogers will visit with staff after the backgrounds are complete. He noted that all interviews went great, and we have a good list to choose from. The City Council will meet on Tuesday, September 30 to vote on the selection for the position. Dessner asked the timeline with Allen and his replacement. Allen will remain working with the new employee until they feel he is ready to take over. We can work with the City Council on this too.

3. Equipment and Clubhouse Plans / Long Term Plan

A list was presented on various improvements. This list was discussed at our last meeting. The list also includes items found in the Long-Term Plan. It also has plans for the mower lease and cart lease expiring. Lehrke stated that he can get quotes for the siding for the clubhouse. He will also talk to the Golf Association to see if they could help replace the interior lighting. Sonnek suggested that, when the cart lease is over, that we look at different options on the types of carts to lease. It was mentioned that gas carts would be more fitting for the course (rather than electric).

Salaba asked if we could consider anything on this list for 2025. Rogers suggested looking at new furnaces before the winter season. Corry agreed and suggested we look for quotes. The furnaces are original and are less efficient than new furnaces. Salaba asked if there was anything to add to this list. Staff said that there are some smaller items that we can work on with budgets and future planning. Allen did suggest replacing the ice machine. We can find some pricing for a few items for this year.

VI. NEW BUSINESS

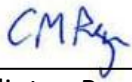
1. Set Date for Next Meeting

It was decided to have the next meeting on Wednesday, October 29 at 5:00 pm. We will review the draft budget that the City Council will review in November.

VII. ADJOURNMENT

Motion by Corry, seconded by Dessner to adjourn at 6:11 pm. Voting in favor: Sonnek, Salaba, Dessner, and Corry; voting against: none; absent: Ahlman. Motion carried 4-0-1 (Ahlman absent).

Respectively signed by:



Clinton Rogers
City Administrator
City of Janesville

09/24/2025
Date

10/29/2025
Approved