GOLF COURSE
ADVISORY BOARD

MINUTES
Wednesday, July 30, 2025 at 5:00 PM

City Hall
101 N Mott Street, Janesville, Minnesota

I. CALL TO ORDER

The meeting was called to order at 5:30 pm by Chair Ben Salaba. Members present were Andy Dessner, Tim Corry, and Council representative Andy Ahlman. Absent was Jake Sonnek. Also present were City Administrator Clinton Rogers, General Manager Scott Allen, and Grounds Superintendent Jakob Lehrke.

II. APPROVAL OF AGENDA

Motion by Ahlman, seconded by Dessner to approve the agenda. Voting in favor: Ahlman, Salaba, Dessner, and Corry; voting against: none; absent: Sonnek. Motion carried 4-0-1 (Sonnek absent).

III. APPROVAL OF THE MINUTES

Motion by Ahlman, seconded by Dessner to approve the minutes of April 16, 2025. Voting in favor: Ahlman, Salaba, Dessner, and Corry; voting against: none; absent: Sonnek. Motion carried 4-0-1 (Sonnek absent).

IV. NOTICES AND COMMUNICATIONS

None

V. OLD BUSINESS

1. <u>2025 Budget – Includes 2024 Final Audited Figures and 2025 YTD Budget</u>

Rogers presented the 2024 audited figures and the 2025 budget. He explained that we usually get our audit for the previous year at the end of June, so this is the time of the year we can compare budgets. In 2024, the revenues were higher than budgets and the expenses were also. But the bottom line showed a $17,000 gain. The expenses at the bottom of the report shows depreciation taken out of the expenses since depreciation is a “paper expense” and this budget report is an operating budget report. He also provided a report on final budget numbers from 2011 through 2024. This is a report that Allen and he have put together every year in the course’s history.

Dessner noted the expenses were a little higher in 2024 compared to the previous few years. Staff stated that there was a new mower lease in 2024 and that we had flooding last year that lost some revenue and had additional costs for course repairs. We did receive some FEMA assistance, but that money has not come here yet. Corry asked if we had ever compared our budgets to other courses but we really haven't since each course is much different and has many different funding areas. Salaba suggested we look into a newer Disaster Supplemental Grant Program that could assist in course improvements from the storms in 2024.

For the current budget, the board felt the numbers look very good for the year. Allen noted that we have several more events and tournaments this year, which will make the numbers look even better. Salaba believes the new Golf Now software is attracting new golfers as well. It is as there are many younger golfers that use this tool.

In looking at the 2011 through 2024 report Corry asked for a history on the losses at the beginning of the course's history. Staff explained that we had debt service payments at the beginning for the course and clubhouse. It took some time to pay those off and the debt was paid off in 2013. There have also been some trends in the golf industry that would affect certain years. Events such as 9/11, weather-related seasons, and the housing crunch and bad economy greatly affected the industry because fewer golfers spent money those years.

2. <u>2025 League and Tournament Information</u>

Allen stated that there will be several more events and tournaments going into October. Big Cup events, food truck dates, the Fire Department tournament, and the Saint Ann tournament were a few events listed. We will also have the Fall League soon.

3. <u>Equipment and Clubhouse Plans</u>

Discussion took place on a few updates on the donations that JAGA has given the course. When JAGA covers the costs of these, they will donate to the city and the City will then cover the costs of project. This is the arrangement that we have been doing for some time.

Staff stated that, when we begin our 2026 budget discussions, we need to identify equipment and clubhouse improvements. We could create a plan to cover the next several years. Some of these were discussed, such as clubhouse improvements, irrigation, improving some of the cart paths, and equipment replacement. Staff will put a list together of the items needed and we can prioritize and get estimates for them. We can use that for future planning.

Salaba asked if we could use the gains from each year to purchase some of these items? Dessner agreed, saying a zero budget would be satisfactory as well. Ahlman and Rogers explained the City's cash balance policy which the Auditors ask for. We have a unassigned fund balance policy that says 40% of the budgeted expenses need to be kept in the fund in order to cover any unexpected expenses. This policy has been in place for many years.

Discussion took place on ways we could promote the success of the course. Examples could be articles in papers, spotlights on golf sites, and others. We need to show that the course also helps our community in that golfers come to Janesville and then spend money at local businesses.

VI. NEW BUSINESS

1. Set Date for Next Meeting – we can start discussing budget ideas for 2026

   It was determined to have the next meeting on Wednesday, September 10 at 5:30 pm.

VII. ADJOURNMENT

Motion by Dessner, seconded by Corry to adjourn at 6:27 pm. Voting in favor: Ahlman, Salaba, Dessner, and Corry; voting against: none; absent: Sonnek. Motion carried 4-0-1 (Sonnek absent).

Respectively signed by:

CMRogers	07/31/2025	09/24/25
Clinton Rogers City Administrator City of Janesville	Date	Approved