



MOBILE FOOD VENDOR/ FOOD TRUCK LICENSE APPLICATION

City of Janesville
101 N Mott Street, Janesville, MN 56048
507-234-5110

APPLICATION MUST BE RECEIVED 14 BUSINESS DAYS PRIOR TO CONDUCTING BUSINESS

Type of License Requested: _____ Daily (\$25/day) _____ Annual (\$300)

Name of Business: _____

APPLICANT:

Full Legal Name

Permanent Address _____
Phone Number

Mailing Address

DOB: _____ Email: _____

MANAGER:

Full Legal Name

Mailing Address _____
Phone Number

DOB: _____ Email: _____

Name and Contact Information of Commercial Food Supply Sources:

Brief physical description of the mobile food cart or vehicle, which may include physical layout plan and dimensions, photos, equipment types, manufacture and model numbers, axle weight, license plate numbers, and Vehicle Identification Numbers:

Information regarding water supply, fuel supply, and waste disposal: _____

Physical address or description of property where licensee will be conducting business in regards to this license with **written permission from the property owner.**

Have you been convicted within the last five (5) years of a felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute, local ordinance, other than traffic offenses? _____ YES _____ NO

Have you had a Mobile Food Cart, Mobile Food Vehicle, Peddler, Solicitor, or Transient Merchant License revoked within the last five (5) years? _____ YES _____ NO

Date(s) and location business is to be conducted (max 14 days in one location)

1. _____ 2. _____
3. _____ 4. _____

Insurance Requirements: Must provide Certificate of Insurance with commercial general liability insurance policy for mobile food cart/vehicle operations in an amount no less than \$100,00 per individual, \$500,000 per single incident, and \$100,000 for property damage occurring in any year.

- Attach a photocopy of valid state Driver's License or ID card.
- Attach proof of a Food Handler's Permit, MN Department of Health Permit, and any other state or county licenses required.

Mobile Food Cart and Vehicle Rules:

(Each rule must be read and initialed to signify vendor understanding and agreement)

_____ License must be obtained by filling out an application, providing Certificate of Liability Insurance, and obtaining any additional State or County licenses. Fees are due at the time application is made.

_____ No license issued under this ordinance shall be transferred to any person other than the person to whom the license was issued.

_____ It is prohibited to discard waste, liquids, garbage, litter, or refuse on City sidewalks, streets, or lawn areas, or in City drains or trash receptacles. Licensee shall be responsible for all litter and garbage left by customer.

_____ The use of utilities from public property and rights-of-way without written permission from the City is prohibited.

_____ Commercial private property parking areas are the preferred location for any mobile food unit operating within City limits.

_____ The use of utilities from private property is prohibited without written permission of the private property owner.

_____ Vendor shall be operated in strict compliance with the laws, rules, and regulations of the United States, State of Minnesota, County of Waseca, and City of Janesville.

_____ Vendor shall abide by all public parking regulations.

_____ Vendor shall provide at least one waste container clearly designated for customer use.

_____ Licensee shall collect and remit applicable Minnesota and City sales tax.

_____ Licensee may not operate more than 14 consecutive days in any one location.

_____ Mobile food vendors may not operate or travel through or on other City trails or parks unless the licensee obtains specific written permission from the City of Janesville.

_____ Mobile food vendors may not operate or travel on public sidewalks.

_____ Mobile food vendors may not operate in city-owned parking lots except those parking lots adjacent to or inside of a city park.

_____ Mobile food vendors are prohibited from obstructing the ingress or egress from commercial buildings during building hours of operation.

_____ Mobile food vendors may not operate or travel on private property unless written permission is obtained from the private property owner.

_____ Mobile food vendors may not operate within forty (40) feet from the public entrance to any restaurant and/or any portion of a restaurant's outdoor dining area during that restaurant's hours of operation unless the licensee obtains written permission from the restaurant owner or manager; 40 feet measured in a straight line of constant elevation.

_____ Mobile food vendors may operate in conjunction with a community event or parade, if the licensee obtains written permission from the City and permit holder of that community event or parade.

At the time of submission of this application a \$15.00 non-refundable background check fee shall be paid to the City of Janesville. The undersigned hereby certifies that the information given above is true and correct to the best of his/her knowledge and belief.

Applicant

Date

Title

** Please note: No person shall conduct business as a peddler, solicitor or transient merchant within the City limits without first having obtained the appropriate license from the county as required by M.S. Chapter 329 as it may be amended from time to time.

____ Approved

____ Denied

Reason for denial: _____

Clinton Rogers
City Administrator

Steven Johnson
Police Chief